

Corrective Services New South Wales

Small Business Declaration Form

Please complete information below and return back to CSNSW either by;

Fax number: (02) 8346 1560

Email to: eprocurement@dcs.nsw.gov.au

Or return to the CSNSW officer requesting your business details.

1. SMALL BUSINESS DECLARATION

The New South Wales government's payment of accounts policy defines a small business supplier as an Australian and New Zealand based firm with a turnover of less than \$2 million in the latest financial year.

I confirm that I am a small business supplier within the definition above.

YES NO

2. CONFIRMATION OF EMAIL ADDRESS FOR TRANSMISSION OF TRADING DOCUMENTS.

Please advise an authorised email address for receipt of purchase orders.

Please advise an authorised email address for receipt of remittance advices.

I will advise you if my status as a small business supplier or email details changes in the future.

YES NO

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Signed by Authorised representative. Name (please print) Position Title

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Company Name and address ABN number